



భారతీయ సాంకేతిక విజ్ఞాన సంస్థ హైదరాబాద్  
भारतीय प्रौद्योगिकी संस्थान हैदराबाद  
Indian Institute of Technology Hyderabad

Date:24/09/2025

Advertisement: Applications Invited for Project Attender (Male)	
Heading	Details
Position Name	Project Attender (Male) - Center for Cryptography and Cybersecurity
Number of Positions	01
Type of Position	Temporary appointment on a contract basis for 11 months, renewable based on performance and Project term.
Salary	₹15,000 to ₹20,000 (consolidated per month)
Preference	Preference will be given to male candidates due to the requirement for driving and availability for work beyond office hours as and when required.
Essential Qualifications	-Education: 10th standard pass only with 7.5 GPA or more, -Max Age - 30 years
Desirable Qualifications	- Fluency in English & Telugu (English speaking is essential). . Experience in working on computers - MS Excel & MS Word - Valid driving license for both two-wheelers and four-wheelers.
Experience	- Minimum of Five (05) years of driving experience with four-wheelers. - Experience of two (02) years in handling computer works, office works such as delivery, document handling, or any other errands. - Experience in coordinating activities or events in collaboration with a team. - Experience in providing commute arrangements for individuals or visitors.
Job Responsibilities	- Handle office errands as instructed by the Project Admin/Management. - Assist in coordinating project activities by working closely with the project management team and other staff. - Coordinate event arrangements as required. - Facilitate transportation and commute needs for visitors and guests.
Selection Procedure	Candidates interested in applying for this position are required to submit their applications through this <a href="#">Google Form</a> . The form will collect details regarding eligibility criteria, qualifications, and experience. Only candidates who meet the specified criteria will be shortlisted for the next stage of the selection process. Shortlisted candidates will be notified via email regarding further instructions, including the schedule and format of the interview. Please note that meeting the eligibility criteria does not guarantee a call for an interview. If

	no suitable candidate is identified, the position will remain vacant, and a new advertisement with an extended application deadline will be issued.
Final Date for Applying	Applications must be submitted by 5:00 PM, 14th October, 2025

**How to Apply:**

Candidates who fulfill the eligibility criteria, should fill out by clicking on the [Google Form](#)

Once submitted the details, we will verify and revert once your application meets the criteria.